



Volunteer - Cattery Assistant

(9am - 12pm and 12pm - 4pm shifts)

Aims

To assist the animal centre staff with the cleaning duties in the cattery, ensuring that the accommodation is cleaned to the agreed standard as set down by the Centre Manager. To socialise and groom cats in the Centre, working with other volunteers and staff under the direction of the Cattery Supervisor and Centre Management.

Tasks and responsibilities

- To clean, disinfect and maintain to a standard of cleanliness set by management any or all of the following areas, as designated:
 - animal accommodation;
 - isolation and exercise areas;
 - food preparation area;
 - laundry and storage areas;
 - treatment facilities;
 - To spend time with allocated cats, actively playing with the cats and encouraging mobility from the cat.
 - In consultation with other volunteers and staff, to encourage the cat to socialise and feel comfortable with other people around.
 - To groom the cat as directed by the centre.
 - To keep records updated as directed by the centre.
 - Liaise with Centre staff and voluntary helpers.
 - To attend appropriate training courses required for the role.
 - To follow all health and safety rules and guidelines, ensuring that any accidents or incidents are reported immediately, using the procedure set down by the Centre.
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Additional notes

All volunteer Cattery Assistants must ensure that they use the appropriate equipment that has been provided by the centre and that this equipment is returned to the Centre as directed at the end of the volunteering session. If a volunteer has any concerns or questions regarding a particular cat or their role, they should speak to a member of staff or the volunteer co-ordinator, if applicable, immediately.
